



Under-Speed Vehicle Information Packet

An under-speed vehicle is described as a four-wheeled vehicle, other than a truck, that is either originally designed and constructed with a top attainable speed of 25 MPH or less, or is not originally designed and constructed for operation on a street or highway. Most golf carts fall under this description and therefore are considered an under-speed vehicle.

There are several requirements that must be met in order to legally operate an under-speed vehicle on the roadways of the City of Circleville. Included in this information packet is a copy of the Circleville Police Departments Inspection Certificate for under-speed vehicles so you can make sure your under-speed vehicle meets the requirements before scheduling your inspection.

Here are the steps you will need to complete in order to certify your under-speed vehicle for operation on public roadways:

1. You will need to contact the Circleville Police Department at 740-214-8077 or email schedule@circlevillepolice.com to schedule a time to have your under-speed vehicle inspected. **Once a date is given, you will need to haul your under-speed vehicle on a legal trailer to the Circleville Police Department. The under-speed vehicle cannot be driven prior to the inspection on a city street.** This is the first step in legalizing your under-speed vehicle for operation on a roadway. **(Written documentation showing the State Minimum Liability Insurance coverage on the under-speed vehicle must be shown at the time of the inspections.)** Once all inspection requirements have been met, you will be given an Inspection Certificate to take to the Title Office in Circleville.
2. You will need to pay your inspection fee of \$50.00, checks made payable to the City of Circleville, before the inspection will be conducted.
3. You will take your Inspection Certificate, Proof of Insurance and Proof of Ownership to the Title Office. Once they have verified that everything is in order, they will issue you a Certificate of Title.
4. Finally, you will need to take the above items to a Deputy Registrar where they will verify you have completed the above steps and then you will be issued the license plates for your under-speed vehicle.

Operation of your under-speed vehicle must be in accordance with ALL motor vehicle laws located within the Ohio Revised Code and the City of Circleville Codified Ordinance, including having a valid operator's license.

The following are excerpts from the Ohio Revised Code and City of Circleville Codified Ordinance of some of the requirements that must be met in order for your under-speed vehicle to be operated on the roadways of Circleville.

- **City of Circleville Codified Ordinance 333.04.1c:** No person shall operate an under-speed motor vehicle, including **but** not limited to a golf cart, on any public roadway where the posted speed limit for such roadway is greater than 35 mph, except when crossing such roadway is necessary to comply with this section. No person shall operate an under-speed vehicle on a public sidewalk or other leisure path. For purposes of this section, an under-speed vehicle **is** any four wheeled vehicle, other than a truck, that is either originally designed and constructed with a top attainable speed of 25 mph or less, or is not originally designed and constructed for operation on a street or highway.
- **ORC 4503.21:** No person who is the owner or operator of a motor vehicle shall fail to display in plain view on the front and rear of the motor vehicle the distinctive number and registration mark, including any county identification sticker and any validation sticker issued under sections 4503.19 and 4503.191 of the Revised code, furnished by the Director of Public Safety.
- **ORC 4507.02:** No person shall permit the operation of a motor vehicle upon any public or private property used by the public for purposes of vehicular travel or parking knowing the operator does not have a valid driver's license issued to the operator by the registrar of motor vehicles under this chapter or a valid commercial driver's license issued under Chapter 4506 of the Revised Code.
- **ORC 4509.101:** No person shall operate, or permit the operation of, a motor vehicle in this state, unless proof of financial responsibility is maintained continuously throughout the registration period with respect to that vehicle, or, in the case of a driver who is not the owner, with respect to that driver's operation of that vehicle.
- **ORC 4513.05:** Every motor vehicle shall be equipped with at least one taillight mounted on the rear which, when lighted, shall emit a red light visible from a distance of five hundred feet to the rear. Either a taillight or a separate light shall be so constructed and placed as to illuminate with a white light the rear registration plate and render it legible from a distance of fifty feet to the rear.
- **ORC 4513.06:** Every motor vehicle shall carry at the rear, either as a part of the tail lamps or separately, two red reflectors of such size and characteristics and so maintained as to be visible at night from all distance within three hundred feet to fifty feet from such vehicle.
- **ORC 4513.071:** Every motor vehicle shall be equipped with two or more stop lights which shall be mounted on the rear of the vehicle, actuated upon application of the service brake, and may be incorporated with the other rear lights. Such stop lights when actuated shall emit a red light visible from a distance of five hundred feet to the rear.
- **ORC 4513.16:** Any motor vehicle may be operated under the conditions specified in section 4513.03 of the Revised Code when it is equipped with two lighted lights upon the front thereof capable of revealing persons and substantial objects seventy-five feet ahead, in lieu of lights required in section 4513.14 of the Revised Code, provided that such vehicle shall not be operated at a speed in excess of twenty miles per hour.
- **ORC 4513.21:** Every motor vehicle when operated upon a highway shall be equipped with a horn which is in good working order and capable of emitting sound audible, under normal conditions, from a distance of not less than two hundred feet.
- **ORC 4513.23:** Every motor vehicle shall be equipped with a mirror so located as to reflect to the operator a view of the highway to the rear of such vehicle.
- **ORC 4513.24:** No person shall drive any motor vehicle on a street or highway in this state that is not equipped with a windshield.
- **ORC 4513.261:** No person shall operate any motor vehicle unless the vehicle is equipped with electrical or mechanical directional signals.



Department of Public Safety

INSPECTION OF UNDER-SPEED VEHICLE, UTILITY VEHICLE, OR MINI-TRUCK

An inspection is being performed on the following vehicle type. (Check only one)

UNDER-SPEED VEHICLE

UTILITY VEHICLE

MINI-TRUCK

OWNER INFORMATION

NAME OF OWNER (PLEASE PRINT)			
STREET ADDRESS	CITY	STATE	ZIP

VEHICLE INFORMATION

VEHICLE IDENTIFICATION NUMBER (VIN)		GROSS VEHICLE WEIGHT (UNDER-SPEED VEHICLE)	
MAKE	MODEL	UNLADEN WEIGHT (MINI-TRUCK)	

The above vehicle includes the following equipment as required:

- | | |
|--|---|
| <input type="checkbox"/> Brakes | <input type="checkbox"/> Steering mechanism |
| <input type="checkbox"/> Brake lights (2 lights) | <input type="checkbox"/> Windshield |
| <input type="checkbox"/> Head lights (2 lights) | <input type="checkbox"/> Rearview mirror |
| <input type="checkbox"/> Tail lights (2 lights) | <input type="checkbox"/> Tires (In safe operating conditions) |
| <input type="checkbox"/> Warning devices / reflectors (e.g., turn signals) | |

All equipment must be in proper working order to pass inspection.

COMMENTS

NAME OF LAW ENFORCEMENT AGENCY			
STREET ADDRESS	CITY	STATE	ZIP
NAME OF ACTIVE OFFICER PERFORMING INSPECTION (PRINT NAME)		OFFICER BADGE #	

I certify that the above vehicle has been physically inspected and complies with all requirements of Chapter 4501-30 of the Ohio Administrative Code and section 4511.215 of the Ohio Revised Code.

OFFICER SIGNATURE	DATE
X	

Note: This inspection is verifying that the vehicle is properly equipped if it were to be used on roadways of 35 mph or less. It is the owner's / operator's responsibility to find out where the vehicle is allowed to be driven in each jurisdiction.